**Senior Project Proposal Approval Form 2018-2019**

Student Name (please print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please write a brief description of your project here and attach a copy of a formal proposal, which should be 3-5 paragraphs, typed explaining all steps necessary for completion, community outreach, costs involved, etc):

Research Paper Topic:

*After gaining approval for this project, I agree to complete the project in partial fulfillment for my Senior Project requirement. I also understand that a parent/guardian signature is necessary before I can begin work.*

*Student Signature*

Product Quality Meets Approaches Needs Improvement

Benefit to Community Meets Approaches Needs Improvement

Academic Rigor Meets Approaches Needs Improvement

Research Possibilities Meets Approaches Needs Improvement

Multi- Faceted Approach Meets Approaches Needs Improvement

Overall Proposal Meets Approaches Needs Improvement

Comments:

**Project Approved Project Not Approved**

**Instructor’s Signature**

**Parent/Guardian Signature Form**

**This form is due before your student may complete any work on the project. A copy must be in his/her portfolio at all times.**

I have read over the AAEC, Red Mountain Senior Project 2018-2019 Handbook. I understand the components of the project, the timeline for completion, and the Plagiarism/Falsification Zero-Tolerance Policy. I have discussed these things with my student and will support his/her work as necessary. Additionally, I understand the focus of my student’s project and he/she has my permission to work on this topic and all that the project will entail.

Project Topic \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Printed Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Senior Project Panel**

Panel members will evaluate presentations and ask clarifying questions of senior presenters. Parents and other community members are a vital part of the educational process, and we’d love to have you participate!

\_\_\_\_\_ Yes, add me to the list of Panel Members.

\_\_\_\_\_ No thank you, I am not interested.

**Possible Interviewee Form**

Name(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Why are they an expert? :

Contact information (university, address, email, phone):

Name(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Why are they an expert? :

Contact information (university, address, email, phone):

Name(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Why are they an expert? :

Contact information (university, address, email, phone):

**Senior Project Portfolio Evaluation Form**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Total Points Earned\_\_\_\_\_\_\_\_\_\_\_

**Directions:** Place each item in the order on this evaluation form. The total points possible are 200.

**AREA I: CONTENT**

|  |  |  |
| --- | --- | --- |
| 1 | Cover/title page with your name and the project name |  /5 |
| 2 | Reflection  |  /20 |
| 3 | Project Proposal and Senior Project Approval form |  /10 |
| 4 | Parent Signature Form |  /5 |
| 5 | Copy of the Letter of Intent to Academic Mentor |  /10 |
| 6 | Academic Mentor Conference Rubrics (total of 15) |  /30 |
| 7 | Senior Project Logs |  /10 |
| 8 | Graded Research Paper  |  /20 |
| 9 | Possible Interviewee Form  |  /5 |
| 10 | Interview Questions and Answers  |  /15 |
| 11 | 2 Press Releases  |  /20 |
| 12 | Evidence of Attending/Participating in 2 other Sr Projects Form |  /10 |
| 13 | Artifacts that show workMust include: Thank you note for interview, semester plans, peer edited research paper, rough draft of slides, and at least 4 other artifacts that are unique to your project (flyers, emails, notes, etc)  |  /40  |
|  | **Total**  |  /200 |
|  |  |  |

**Senior Project Mentor Conference Rubric**

Student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Mentor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Meeting # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| Student is prepared for conference, with materials needed to demonstrate progress on project | ❑ Meets ❑ Approaches ❑ Needs Improvement  |
| Student directs own conference  | ❑ Meets ❑ Approaches ❑ Needs Improvement  |
| Student is up-to-date on work/progress and has all necessary paperwork at meeting for Mentor to see (has logs, plans, agenda, artifacts, etc.) | ❑ Meets ❑ Approaches ❑ Needs Improvement  |
| Student demonstrates new learning/growth about the topic/project since last meeting | ❑ Meets ❑ Approaches ❑ Needs Improvement  |
| Student accepts and incorporates feedback appropriately and makes adjustments as necessary | ❑ Meets ❑ Approaches ❑ Needs Improvement  |

|  |
| --- |
| Conference Comments: Items to be addressed at next meeting: Date of next meeting: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student Signature Mentor Signature |

**Senior Project Log Form** (copy as many sheets as necessary)

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mentor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| Date and Time | Activity and Commentary |
|  |  |

Total time this page:

Total Project Time:

Evidence of Attending/Participating in other students’ Senior Projects

Name of Event \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Participation \_\_\_\_\_\_\_\_\_

How did you participate?

What were your thoughts about the event? (1 paragraph)

Signature of Senior in charge of Event

Name of Event \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Participation \_\_\_\_\_\_\_\_\_

How did you participate?

What were your thoughts about the event? (1 paragraph)

Signature of Senior in charge of Event